Mayor Marshall introduced and welcomed everyone to the regular meeting of the Town Council for the Town of Bridgetown, held on the above date at 7:00 p.m.

SUMMARY OF MOTIONS

MOTION: 071126.01 Approved the minutes of a Special meeting of the Town Council for the Town of Bridgetown held on November 5, 2007
MOTION: 071126.02 Agreed that the Nominating Committee will continue development of the Terms of Reference for the Standing Committees of Council with the intent that they will be completed prior to the fall of 2008
MOTION: 071126.03 Approved the appointments to the Standing Committees, Boards and Commissions for the Town Of Bridgetown as presented
MOTION: 071126.04 Agreed to award the tender for the Bridge Approaches to LaFarge Canada Inc. in the amount of $7,974.30 including HST
MOTION: 071126.05 Agreed to read the water meters two (2) times per year (September 30 and March 31) and estimate water meter readings two (2) times per year (June 30 and December 31)
MOTION: 071126.06 Agreed to adjourn at 8:55 p.m.

PRESENT

Mayor A. Marshall, Councillors T. Agombar, R. Campbell, R. Fleming, D. Kingston & G. Wright, CAO J. Langmead, Administrative Assistant M. Murray and Consultant S. McAuley.

REGRETS: Deputy Mayor J. Smith

Also in attendance was: David Kern, Annapolis Ventures Ltd.

PRESENTATION

ANNAPOLIS VENTURES LTD.
David Kern gave an overview of the programs offered by Annapolis Ventures Ltd. including:

- a history of the formation of the organization;
- small Business Loans, SEED Capital Loans, Student in Business Loans and Technology Development Loans;
- business counselling and skills training assistance to small and medium sized businesses;
- loans by Industry for the Bridgetown Area.

D. Kern left the meeting at 7:30 p.m.

APPROVAL OF MINUTES

MOTION: 071126.01 Approved the minutes of a Special meeting of the Town Council for the Town of Bridgetown held on November 5, 2007
On motion of Councillor Fleming, seconded by Councillor Kingston, the Town Council approved the minutes of a Special meeting of the Town Council for the Town of Bridgetown held on November 5, 2007. Motion carried.

BUSINESS ARISING FROM THE MINUTES

Irving Property

CAO Langmead advised Council that a response from Irving has not yet been received. CAO Langmead will email Council once information becomes available.

Nominating Committee

Councillor Fleming advised Council that the Nominating Committee is recommending that additional time is required to complete the Terms of Reference for the Standing Committees of Council.

MOTION: 071126.02 Agreed that the Nominating Committee will continue development of the Terms of Reference for the Standing Committees of Council with the intent that they will be completed prior to the fall of 2008
On motion of Councillor Agombar, seconded by Councillor Wright, the Town Council agreed that the Nominating Committee will continue development of the Terms of Reference for the Standing Committees of Council with the intent that they will be completed prior to the fall of 2008. Motion carried.

The Nominating Committee agreed to:

- obtain Terms of Reference from the Advisory and Inter Municipal Committees;
- review our membership on the Board of the Hanse Society.

MOTION: 071126.03 Approved the appointments to the Standing Committees, Boards and Commissions for the Town Of Bridgetown as presented
On motion of Councillor Fleming, seconded by Councillor Kingston, the Town Council, on recommendation of the Nominating Committee, approved the appointments to the Standing Committees, Boards and Commissions for the Town Of Bridgetown as presented. Motion carried.

Tender: Bridge Approaches

CAO Langmead advised Council that the Tenders for the Bridge Approaches were opened at noon on November 19, 2007. The two tenders received were Nova Paving Ltd. for $18,354.00 including HST and LaFarge Canada Inc. for $7,974.30 including HST.

MOTION: 071126.04 Agreed to award the tender for the Bridge Approaches to LaFarge Canada Inc. in the amount of $7,974.30 including HST
On motion of Councillor Kingston, seconded by Councillor Campbell, the Town Council, on recommendation of CAO Langmead, agreed to award the tender for the Bridge Approaches to LaFarge Canada Inc. in the amount of $7,974.30 including HST. Motion carried.

WATER COMMISSION

Update on Bridgetown Wellfield

CAO Langmead advised Council that CBCL Ltd. will be conducting tests on the monitoring well based on the results of the camera work. CAO Langmead will advise Council as results become available.

REPORTS

CAO Report

The Town Council accepted, for information, the CAO report for the month of October 2007 in the Council package.

Superintendent of Public Works

The Town Council accepted, for information, the Superintendent of Public Works report for the month of October 2007 in the Council package.

Community Development Coordinator

The Town Council accepted, for information, the Community Development Coordinator report for the month of October 2007 in the Council package.

Town Standing Committee Reports

Sustainability Planning Steering Committee (SPSC)
Mayor Marshall advised Council that a meeting is scheduled for December 5, 2007.

Tree Committee
Councillor Agombar advised Council that:

- the Tree Committee will be meeting on November 28, 2007 to discuss Terms of Reference, Nova Scotia Community College project and pruning of town trees;
- all members have agreed to serve another term.

Annapolis Valley Regional Library (AVRL)
The Town Council accepted, for information, the Annapolis Valley Regional Library report as distributed.

Heritage Advisory Committee (HAC)
Councillor Fleming advised Council that the HAC will be meeting on November 27, 2007.

Board of Trade
Councillor Agombar advised Council that the Board of Trade, at the November 22, 2007 meeting, presented their financial statement and voted to amalgamate with the Bridgetown Business Society and form the Bridgetown and Area Chamber of Commerce.

Bridgetown Business Society (BBS)
The Town Council accepted, for information, the Bridgetown Business Society report in the Council package.

New Fire Hall Committee (NFHC)
Councillor Wright advised Council that the NFHC will be meeting on November 27, 2007 to review the recommendation of the sub-committee on the Implementation Plan for the Bridgetown Fire Hall. CAO Langmead will notify Council with meeting results.

BCRA
Councillor Fleming advised Council that the next meeting will be held November 29, 2007.

Annapolis Digby Economic Development Agency (ADEDA)
Mayor Marshall advised Council that:

- ADEDA had met on November 22, 2007;
- the Business Retention Expansion (BRE) program has met with thirty (30) businesses and now that the Bridgetown and Area Chamber of Commerce has been formed will commence to meet with businesses in the Bridgetown area.

Valley Waste Resource
The Town Council accepted, for information, the Valley Waste Resource report in the Council package.

BRHS-HIP
The Town Council accepted, for information, the Bridgetown Regional High School - HIP report in the Council package.

Bridgetown and Area Health Society (BAHS)
Councillor Fleming advised Council that a meeting was held on November 22, 2007, and that he and CDC Raftery attended. The Annapolis Valley Health Authority is working with the BAHS to secure doctors for our area.

Friends of the Library (FOL)
CAO Langmead advised Council that:

- successful fundraisers have been held this year;
- refurbishment of the existing library will wait until parging of the building has been completed;
- Finance Manager Cranton is working with the FOL Committee to develop a system for the timely recognition of “in memory” donations.

Bridgetown Lawn Bowling Club (BLBC)
CAO Langmead advised Council that the BLBC had submitted a request for funding which will be reviewed during development of the 2008-2009 Budget.

Hanse Society
Mayor Marshall advised Council that he had resigned from the Hanse Society due to a conflict of interest and reviewed the 2007 season end head count and revenue data for the theme and wildlife parks.

Nominating Committee
Mayor Marshall advised Council that effective January 2008, written reports should be submitted to Administrative Assistant Murray five (5) days prior to the second Town Council meeting of the month.

Consultant McAuley will email Council with contact information for the submission of the reports.

BVFD Report

The Town Council accepted, for information, the Bridgetown Volunteer Fire Department report for the month of October 2007 in the Council package.

Development / Building Permit

The Town Council accepted, for information, the Development/Building Permit report for the month of October 2007 in the Council package.

RCMP

The Town Council accepted, for information, the RCMP report for the month of October 2007 in the Council package.

Emergency Management Coordinator

The Town Council accepted, for information, the Emergency Management Coordinator report for the months of October/November 2007 in the Council package.

Financial Statements

The Town Council accepted, for information, the 2007/2008 Financial Statements as of October 31, 2007 in the Council package.

CORRESPONDENCE

Pesticide Free Nova Scotia

The Town Council noted, for information, the letter from Pesticide Free Nova Scotia in the Council package.

UNSM/Province of Nova Scotia

The Town Council noted, for information, the letter and Memorandum of Understanding between the Province of Nova Scotia and UNSM in the Council package.

Democracy 250

The Town Council noted, for information, the brochure on 250 Years of Representative Government in Nova Scotia as distributed.

Nova Scotia Volunteer Forum

The Town Council noted, for information, the invitation to the launch of the Nova Scotia Volunteer Forum on December 5, 2007 as distributed. Mayor Marshall advised Council that he will attend the event.

NEW BUSINESS

December Town Council Meeting Dates

The Town Council agreed to cancel the December 31, 2007 Town Council meeting due to the Christmas Holidays. Administrative Assistant Murray will post a notice at the Town Hall and on the website.

Water Meter Readings

MOTION: 071126.05 Agreed to read the water meters two (2) times per year (September 30 and March 31) and estimate water meter readings two (2) times per year (June 30 and December 31)
On motion of Councillor Agombar, seconded by Councillor Fleming, the Town Council, on recommendation of CAO Langmead and Administrative Assistant Murray, agreed to read the water meters two (2) times per year (September 30 and March 31) and estimate water meter readings two (2) times per year (June 30 and December 31). Motion carried.

Administrative Assistant Murray will prepare an information flyer for Water Utility clients to be included in the December 31, 2007 billing.

Provision of Taxation Information

Due to possible conflicts of interest, the Town Council agreed to defer the Request for Decision on the Provision of Taxation Information to the December 10, 2007 Town Council meeting.

ADJOURNMENT

MOTION: 071126.06 Agreed to adjourn at 8:55 p.m.
On motion of Councillor Kingston, seconded by Councillor Campbell, the Town Council agreed to adjourn at 8:55 p.m. Motion carried.

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MAYOR **ACTING LEGISLATIVE CLERK**